

2018 Fall PhD Dissertation Schedule

	PhD Dissertation Process	Submitting Form to Academic office	Due-date
	진행과정	English Form / 한국어 제출양식	기한
<p style="color: red; font-size: small;">* If you are thinking of Dissertation Topic or Dissertation Proposal Hearing in this semester, please see the process, No.1 ~ No. 7 below</p> <p style="color: red; font-size: small;">* If you miss the submitting form before and are on next step now, please submit previous form(s) as soon as possible.</p>			
1	Decision of Dissertation Topic with potential Advisor (잠정적 지도교수와 함께 연구 주제 결정)	Dissertation Topic Form 연구주제인증서	From 3rd semester ~ 3학기말 부터 제출가능
2	Dissertation Proposal Approval by Advisor (지도교수에게 연구계획 승인받음)	Dissertation Proposal Approval 연구계획승인서	by September 7
3	Format Approval by Advisor(EPhD) / Librarian (KPhD CC only) (지도교수(영어과정)/ 도서관사서 (한국어과정만 해당) 에게 논문 작성형식 확인)		by September 27
4	First Draft Submission to Advisor * Discuss about the Readers and the Date of Proparal Hearing with your Advisor (지도교수에게 논문 초안 제출) *심사위원 교수와 시간 및 장소 지도교수와 논의		by Sep. 28 9월 28일까지
5	Request for Proposal Hearing (연구승인 심사 요청)	Request for Proposal Hearing 논문연구승인심사 청구서	application must be submitted two weeks before the desired Proposal Hearing date. (신청은 논문연구심사 2주전에)
6	Receive Result Letter from PhD committee (PhD 위원회에서 결과통보 받음)		within one month from Proposal Hearing 심사후 한달이내
7	Revision of Dissertation with Advisor (지도교수와 논문 수정사항 점검)		any time 상시
<p style="color: red; font-size: small;">* If you are preparing Dissertation Oral Defense after pass the proposal hearing and completing the comprehensive exam please see the process, No. 8 ~ No. 19</p>			
8	Resigtering 'Dissertation I or II' course (논문 I 또는 논문 II 수강신청)	on New Online Service	by August 28 8월 28일 수강정정기간 마감
9	Format Approval by Advisor(EPhD) / Librarian (KPhD CC only) (지도교수(영어과정)/ 도서관사서 (한국어과정만 해당) 에게 논문 작성형식 확인)		by Sep 14 9월 14일까지
10	Final Draft Submission to Advisor * Upload the Dissertation file to Turnitin.com for the Oral Defense (지도교수에게 논문 구두심사를 위한 마지막 드래프트 제출) * 표절검사를 위한 Turnitin.com에 논문 마지막 드래프트 파일 업로드		by Oct 19 10월 19일까지
11	Request for Oral Defense & Getting Advisor's decision for Oral Defense (논문구두심사 신청 및 지도교수의 논문심사 결정 확인하여 교학처 양식 제출)	Request for Oral Defense 논문 심사 청구서	by Oct 26 Oct월 26일까지
12	Pay for the Fee of Oral Defense (Only for confirmed student) 논문 심사비 납부 (심사여부 승인 받은 학생만)		by Nov 2 11월 2일까지
13	Only for EPhD> Submitting 'Doctoral training log with progress report' to PhD Committee	Appendix 3 (in PhD Handbook)	by Nov 9 11월 9일까지
14	Oral Defense Period (논문 구두 심사 기간) *Following step as the result (결과에 따라 다음 진행) P: Pass> Revision of Dissertation -> go to No. 16 IP: In Progress> keep going on next semester NP: Not Pass> discuss about next step with Advisor		During Nov 12 ~ Nov 23 11월 12일 부터 11월 23일까지
15	Revision of Dissertation (논문 수정)		
16	Format Approval by Advisor(EPhD) / Librarian (KPhD CC only) (지도교수(영어과정)/ 도서관사서 (한국어과정만 해당) 에게 논문 작성형식 확인)	Dissertation Format Approval 논문양식확인서	
17	Post-Defense Final copy Submission to Advisor and readers & Getting the professors' signatures on the approval sheet * Upload the Dissertation file to Turnitin.com for printing of Dissertation (지도교수와 심사교수들에게 최종 논문 제출과 논문 인준서 싸인 받음) * 표절검사를 위한 Turnitin.com에 논문 최종 파일 업로드	Approval for Dissertation Revision 논문수정확인서	by Nov 30 11월 30일까지
18	Final bound copy (5 copies and 1 CD(pdf file)) to Library (도서관에 제출된 5권의 논문과 논문 파일(PDF)가 들어있는 CD 1개 제출)	Permission for Dissertation use in Public 학위논문 저작권 동의서	by Dec 14 12월 14일까지
19	Upload your final Dissertation file to Dcollection (ask to librarian) Dcollection에 논문 최종 파일 등록 (도서관 사서에게 문의)		by the Graduation 졸업전까지

2018 Fall Thesis Schedule

	Thesis Process	Submitting Form to Academic office	Due-date
1st semester			
1	Decision of Thesis Topic with potential Advisor	[MA/MTS/ThM/Med] Thesis Topic Form	
2nd semester			
2	Thesis Proposal Approval by Advisor	[ThM/Med] Thesis Proposal Approval [MTS] MTS Thesis/Major Approval [MA] Application for Approval of Thesis	by Nov 9
3rd semester			
3	Writing a Thesis [MA CC] Course Registration for CC Thesis I Only for MA CC Not other program [ThM] Change to Major Paper	on New Online Service Change of Writing Thesis to Major Papers	by Aug 28 by Nov 9
4th semester or more			
4	[All Students] Course Registration for Thesis [MA CC] CC Thesis II [MEd] MEd Thesis [MTS] MTS Thesis [ThM] Thesis	on New Online Service	by Aug 28
5	First Draft Submission to Advisor Consulting Format(with Advisor)		by Sep 21
6	Final Draft Submission to Advisor and Office	Thesis (Chapter) Format Approval	by Oct 26
7	Request for Oral Defense & Pay the Fee	Request for Oral Defense	by Nov 2
8	Oral Defense		Nov 12-23
9	Thesis Format Approval(with Advisor)	Thesis Format Approval	by Nov 29
10	Final bound copy (5 copies and 1 CD(pdf file)) to Library Upload your final Dissertation file to Dcollection (ask to librarian)	Permission for Thesis use in Public	by Dec 14